

**Travis County Emergency Services District #13 Board of Commissioners
Monthly Meeting Minutes - September 14, 2020**

01) Call Meeting to Order - The Board of Commissioners of Travis County Emergency Services District 13 (ESD13) met for their monthly meeting on Monday, September 14, 2020 at Bethlehem Fellowship Hall, Lund, Texas. Commissioner Erickson called the meeting to order at 7:09 p.m. and declared a quorum with the following ESD13 Commissioners attending: Erickson, Johnson and Anderson, with Kessler attending via telephone. Also attending the meeting was Foehner representing Bastrop/Travis County ESD1; and Moellenberg, Contracted Administrative Assistant for ESD13.

02) Recognition of Citizens and Public Comments – No citizens were present.

03) Approve Minutes of the August 3, 2020 Regular Monthly Meeting – Johnson made a motion to approve the minutes as mailed to ESD13 Commissioners; Anderson seconded the motion; motion carried.

04) Treasurer's Report and 08) Consider, discuss and take appropriate action regarding updating ESD13's Signature Care with Texas Class – Johnson distributed the Treasurer's Report which reflects (a) ESD13's checking account balance for the period ending August 20, 2020, and (b) ESD13's investment account balance for the period ending July 31, 2020. Johnson provided summary of the report and stated the investment account interest rate continues to fall.

Erickson called for a report on Agenda Item No. 8 – Johnson stated Texas Class sent him information and links to create a portal for ESD13, which he did, and Texas Class stated they would be communicating with him in the next couple of weeks.

Anderson made a motion to approve the Treasurer's Report, Erickson seconded the motion; motion carried.

05) Consider, discuss and take appropriate action regarding outstanding bills – Johnson summarized the following amounts due: a) \$15,000 to BAT1 for contacted services, b) \$65 to Elgin Courier publication of the Small Tax Unit Notice related to Ad Valorem Tax, (c) \$90.97 to Travis Central Appraisal District for collection of appraisal fees, and (c) \$285 to ESD13's attorney for work/consultations with ESD13. Anderson made a motion to pay the amounts due, Johnson seconded the motion, motion carried.

06) Report of Service Providers:

(a) Report from representatives of Elgin Volunteer Fire Department (EVFD) – No report presented or submitted.

(b) Report from representatives of Bastrop Travis County Emergency Services District No. 1 (BAT1) – Foehner distributed the BAT1 report for August 2020 noting one call in ESD 13 territory. Foehner also noted the Burn Ban in Travis County was lifted and ESD13 signs have not been changed. Moellenberg stated she had not received a text to that effect and would check with Travis County Fire Marshall's Office.

Erickson stated ESD13 has not yet received a copy of the Strategic Plan conducted for BAT1. Foehner replied that BAT1 has not been able to find the electronic version of the report to forward to ESD13 and the report was too big to copy.

(c) Report from representatives of Austin/Travis County Emergency Medical Services System – Moellenberg stated her internet service was down so she was not able to contact Brotherton to obtain the report.

(d) Report from any Travis County Emergency Services District – Moellenberg stated Smith with ESD12 reported Box EL02 made two fire calls into ESD13 territory during the month of August, and Box EL03 made two fire calls into ESD13 territory and three medical calls into ESD13 territory for a total of seven calls.

- 07) Report on Travis County Fire Chief Meetings – Moellenberg stated Smith notified her that he had a prior commitment and would not be able to attend ESD13's September 14th meeting.
- 08) Consider, discuss and take appropriate action regarding updating ESD13's Signature Card with Texas Class – See No. 4 above.
- 09) Consider, discuss and take appropriate action regarding Brickston Development – No information was presented.
- 10) Consider, discuss and/or take appropriate action on the following items:
- Confirm and/or change October 5, 2020 Meeting Date – All ESD13 Commissioner present stated they could attend the October 5th meeting with the exception of Erickson.
 - Report on Travis County Emergency Services District Commissioners Council – No ESD13 Commissioner present stated they attended the virtual ESDCC meeting.
 - Status of Commissioner Reappointments – Moellenberg stated her internet was down so she could not provide an up-to-date report on reappointments.
 - Update on Maps for ESD13 and BAT1 – Foehner stated all maps on the internet should have been updated.
 - Delayed – Meeting with Attorney regarding Fire Code.
 - Status of Burn Ban – Commissioners acknowledged the burn ban is no longer in effect. See No. 06) (b) above.
 - Future Agenda Items – Erickson requested selection of an auditor be placed on the October agenda.
- 11) Other information requiring no action – Anderson inquired if anyone had information on what the potential tax income would be from the solar farm and/or if Travis County provided a tax exemption. No ESD13 Commissioner knew the answer. Erickson stated some information might be available on Travis County Appraisal District web site
- 12) Adjourn – Anderson made a motion the meeting be adjourned at 7:47 P.M.; Erickson seconded the motion; motion carried.

Respectfully submitted,
Aaron Anderson, Secretary, TCESD13

By: _____
Diane Moellenberg, ESD13 Contracted Administrative Assistant