

Travis County Emergency Services District #13 Board of Commissioners
Monthly Meeting Minutes – March 1, 2021

- 01) Call Meeting to Order – The Board of Commissioners of Travis County Emergency Services District 13 (ESD13) met of their monthly meeting on Monday, March 1, 2021 at Bethlehem Fellowship Hall, Lund, Texas. Commissioner Kessler called the meeting to order at 7:07 p.m. and declared a quorum with the following ESD13 Commissioners attending: Kessler, Johnson, Anderson and Erickson, with Douglas via phone. Also attending were present was Botello, Bastrop/Travis County Emergency Services District No. 1 (BAT1) First Responder; Henry Hernandez, Fire Chief for Elgin Volunteer Fire Department (EVFD); Cannon, EVFD; Julius Schwartz and Larry Foehner, Commissioners for BAT1.
- 02) Recognition of Citizens and Public Comments - No citizens were present.
- 03) Approve Minutes of the February 1, 2021 Regular Monthly Meeting - Erickson made a motion to approve the minutes as mailed to Commissioners; Johnson seconded the motion; motion carried.
- 04) Review Treasurer’s Report and take appropriate action - Johnson distributed the Treasurer’s Report for ESD13’s checking account as of February 8, 2021 and ESD13’s investment account as of January 31, 2021 and provided an overview. Anderson made a motion to approve the Treasurer’s Report; Erickson seconded the motion; motion carried.
- 05) Consider, discuss and take appropriate action regarding outstanding bills - No outstanding bills were presented for payment; however, ESD13 Commissioners recognized the installment to BAT1 for providing services to ESD13 was due in March 2021. Erickson made motion to issue the installment payment to BAT1; Anderson seconded the motion; motion carried.
- 06) Report of Service Providers
- Report from representatives of EVFD - Hernandez distributed a four-page document detailing 11 calls made to ESD13 jurisdiction in February. He stated most were due to the ice storm. He also noted EVFD responded to 113 calls outside the ESD13 jurisdiction in that same time frame.
 - Report from representatives of BAT1 - Botello reported BAT1 responded to 8 calls in November, 2020; 8 calls in December, 2020; and one call in January, 2021; with the average response time being seven minutes and 36 seconds. Erickson requested BAT1 First Responders provide the total of all calls made in 2020 and the total of calls made in ESD13 territory in 2020. Botello stated BAT1 First Responders are scheduled for upcoming training in infectious disease. Kessler asked if one first responder was sufficient to respond to most calls and if a second first responder unit was needed. Botello replied two first responders would be best, and a second unit is needed as there are times when the first responder is on call and additional calls for help are received; however, he stated it does not appear funds are available for either. Botello stated to address the need for assistance, BAT1 First Responders are training EVFD firefighters in Basic Paramedic skills and will be working toward firefighters obtaining Paramedic certification.
 - Report from representatives of Austin/Travis County Emergency Medical Services Systems (ATCEMS) – No report submitted.
 - Report from any Travis County Emergency Services District – No reports submitted.
- 07) Report on Travis County Fire Chief Meeting - Hernandez stated he called in on and took part in one of the Fire Chief’s zoom meetings. ESD13 Commissioners thanked Hernandez for his participation.
- 08) Consider, discuss and take appropriate action regarding contract with Web Designer Ricky Gray – This agenda item was tabled.

- 09) Consider, discuss and take appropriate action on meeting with Attorney regarding Fire Code - Erickson noted Kessler and he would be meeting with ESD13's attorney in two weeks to discuss a Fire Code.
- 10) Consider, discuss and take appropriate action on the following items:
- BAT1's Assessment & Strategic Plan – No items discussed.
 - Status of Burn Ban and Burn Ban signs – ESD13 Commissioners noted the burn ban is currently lifted.
 - Future Agenda items – No specific items were requested.
 - Confirm and/or change April 5, 2021 meeting date - ESD13 Commissioners confirmed the April 5, 2021 meeting date.
- 11) Other information requiring no Action – No information discussed.
- 12) Adjourn - Johnson made a motion the meeting be adjourned; Anderson seconded the motion. Kessler, noting there was no further business before ESD13 Commissioners, declared the meeting adjourned.

Respectfully submitted,
Aaron Anderson, Secretary, TCESD13

By: _____
Diane Moellenberg, ESD13 Contracted Administrative Assistant