

Travis County Emergency Services District #13 Board of Commissioners
CORRECTED Monthly Meeting Minutes – June 7, 2021

01) Call Meeting to Order – The Board of Commissioners of Travis County Emergency Services District 13 (ESD13) met for their monthly meeting on Monday, June 7, 2021 at Bethlehem Fellowship Hall, Lund, Texas. Commissioner Kessler called the meeting to order at 7:09 p.m. and declared a quorum with the following ESD13 Commissioners attending: Kessler, Erickson, Johnson, and Douglas. Also attending was Moellenberg, Contracted Administrative Assistant for ESD13; Hernandez, Fire Chief for Elgin Volunteer Fire Department (EVFD); and Martinez and Botello, First Responders for Bastrop/Travis County Emergency Services District No. 1.

02) Recognition of Citizens and Public Comments - No citizens were present.

03) Approve Minutes of the May 3, 2021 Regular Monthly Meeting - Erickson made a motion to approve the minutes as mailed to Commissioners; Johnson seconded the motion; motion carried.

04) Review Treasurer's Report and take appropriate action - Johnson distributed the Treasurer's Report for ESD13's checking account as of May 10, 2021, and ESD13's investment account as of April 30, 2021 and provided an overview. Erickson made a motion to approve the Treasurer's Report; Douglas seconded the motion; motion carried.

05) Consider, discuss and take appropriate action regarding outstanding bills – The following bills were presented for payment: \$148.00 for rental of a Post Office Box at the Manor Post Office; \$53.55 for copy work, stamps, and envelopes from Johnson for Fiscal Year 2019/2020, and \$32.99 to Moellenberg for reimbursement for paying for ESD13's Web Domain Name Registration and Privacy Protection from Bluehost. Erickson made a motion to pay the bills presented, Douglas seconded the motion; motion carried.

06) Report of Service Providers

- Report from representatives of EVFD - Hernandez disseminated a report that reflected EVFD responded to three calls in ESD13 territory during the month of May, but stated the correct number was two as one call was actually in ESD12 territory even though EVFD handled the call until ESD12 later arrived. Additionally, he reported year to date EVFD has responded to 34 calls in ESD13 territory. Hernandez noted the addresses of the calls in ESD13 territory were not attached and stated he would forward that information to ESD13 as soon as possible.
- Report from representatives of BAT1 First Responders – Martinez (a) distributed the BAT1 First Responder's report (b) noted the heading "April 2021" should be "May 2021," (c) reported BAT1 First Responders responded to 143 total calls in May with three being in ESD13 territory, and (d) stated he would send the addresses of the calls via email.

ESD13 Commissioners thanked both the EVFD and the First Responders for the clarity of the reports being submitted.

- Report from representatives of Austin/Travis County Emergency Medical Services Systems (ATCEMS) – No reports were provided.
- Report from any Travis County Emergency Services District – No additional emergency service district submitted a report.

07) Report on Travis County Fire Chief Meeting – Moellenberg stated no report or information was provided by ESD12's Fire Chief Smith.

08) Consider, discuss and take appropriate action on meeting with Attorney regarding Fire Code – Kessler stated he is waiting for ESD13's attorney to provide information requested. Erickson stated he would follow up with ESD13's attorney.

09) Consider, discuss and take appropriate action on additional investing in Texas Class – ESD13 Commissioners discussed investing additional monies in Texas Class noting the interest rate has been on the decline. Erickson made a motion to invest \$50,000 in Texas Class; Douglas seconded the motion; motion carried.

10) Distribute and discuss Proposed Budget for Twelve Months Ending September 30, 2022 – Johnson distributed a draft budget; ESD 13 Commissioners discussed the draft, anticipated additional expenditures, and suggested changes. Moellenberg was requested to make to changes and place the budget on the July agenda for further discussion, consideration and action.

11) Consider, discuss and take appropriate action on the following items:

- BAT1's Assessment & Strategic Plan – No items were discussed.
- Status of Burn Ban and Burn Ban signs – ESD13 Commissioners noted the burn ban was still in effect.
- Future Agenda items – Commissioners requested the following item be placed on the July agenda: ESD13's Budget for Year ending September 30, 2022.
- Confirm and/or change July 5, 2021 meeting date - ESD13 Commissioners confirmed the July 5, 2021 meeting date.

12) Other information requiring no Action – No information discussed.

13) Adjourn – Erickson made a motion to adjourn at 7:55 p.m.; Kessler seconded the motion; motion carried.

Respectfully submitted,
Aaron Anderson, Secretary, TCESD13

By: _____
Diane Moellenberg, ESD13 Contracted Administrative Assistant