

**Travis County Emergency Services District #13 Board of Commissioners**  
**Meeting Minutes – February 11, 2022**

01) Call to order and establish a quorum. - The Board of Commissioners of Travis County Emergency Services District 13 (ESD13) met for a meeting on Friday, February 11, 2022 at Bethlehem Fellowship Hall, Lund, Texas. Commissioner Kessler called the meeting to order at 1:04 p.m. and declared a quorum with the following ESD13 Commissioners attending: Kessler, Erickson, Johnson, Anderson and Douglas. Also attending was Moellenberg, Contracted Administrative Assistant for ESD13.

02) Recognition of Citizens; General and Agenda Comments – No citizens were present.

**Commissioner Kessler adjourned the meeting to go into Executive Session at 1:04 p.m. to discuss Agenda Item 03 with ESD13’s attorney. Commissioner Kessler called the meeting back into order at 1.31 p.m.**

03) Deliberation and possible action to adopt a resolution calling a sales tax election for May 7, 2022 for a proposed sales tax of up to 2%, providing for ballot language for such election, designating one or more agent(s) of the District to coordinate with Travis County officials in the holding of such election, and providing for procedures for the conduct of such election in compliance with applicable law. - Douglas made a motion that ESD13 call for an election on May 7, 2022 for the adoption of a local sales and use tax in Travis County Emergency Services District No. 13 at a rate not to exceed two percent (2%) in any location in the district and for signature of the resolution calling for the election and authorizing David E. Erickson., Jr. as the designee to work with Travis County Clerk; Erickson seconded the motion; motion carried; and Kessler and Anderson signed the Resolution.

04) Deliberation and possible action to approve an agreement with Travis County for conduct and payment of costs for a sales tax election to be held on May 7, 2022 and to appoint a Regular Early Voting Clerk and designate a Custodian of Records in connection with such agreement. – ESD13 Commissioners reviewed the agreement. Erickson made a motion ESD13 sign the agreement to pay Travis County to conduct the election and that he serve as the Early Voting Clerk and Anderson be the Custodian of Records; Johnson seconded the motion; motion carried and Kessler signed the agreement.

05) Discuss and take action on possible agenda items, time, and date for next meeting. – Douglas made a motion ESD13 meet on March 7, 2022 at 7:00 p.m.; Anderson seconded the motion; motion carried.

06) Other information requiring no action. – No items discussed.

07) Adjourn. – Erickson made a motion to adjourn at 1:53 p.m.; Douglas seconded the motion; motion carried.

Respectfully submitted,  
Aaron Anderson, Secretary, TCESD13

By: \_\_\_\_\_  
Diane Moellenberg, ESD13 Contracted Administrative Assistant