

Travis County Emergency Services District No. 13 Board of Commissioners

Monthly Meeting Minutes – November 07, 2022

1. Call to order and establish a quorum: - The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD#13) met for their monthly meeting on Monday, November 07, 2022, at Bethlehem Lutheran Church Fellowship Hall, Lund Texas. Commissioner Erickson called the meeting to order at 1:05 p.m. and declared a quorum with the following ESD#13 Commissioners attending: Douglas, Johnson and Anderson. Also attending was Logan of Logan Consulting, Martinez, Fire Chief for Bastrop/Travis County Emergency Services District No. 1 (BAT1); Lauren Cannon, Admin Assistant BAT1; James Lopez, Firefighter; Hunter Johnson, Firefighter.
2. Recognition of Citizens: General and Agenda Comments – No citizens were present.
3. Review and take appropriate action on minutes of the October 10, 2022 regular meeting – Commissioner Anderson made the motion to accept the minutes and was seconded by Commissioner Johnson. The motion passed with Commissioner Douglas abstaining.
4. Review October 2022 Treasurer report and take appropriate action – Commissioner Anderson made the motion to approve Treasurer’s report as presented and was seconded by Commissioner Douglas. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills – The following bills were presented: ck 1282 \$450.00 Law Office of Doug Young, ck 1281 \$930.00 Logan Consulting. Commissioner Johnson made the motion to pay the bills as presented and was seconded by Commissioner Anderson. The motion passed unanimously.
6. Reports from Service Providers – Chief Martinez introduced two new full-time firefighters: James Lopez and Hunter Johnson. There were welcomed by all.
 - EVFD: Martinez stated the computer was down and would send at a later date. He further stated that 2 engines had been sent in for preventative maintenance and 2 more trucks were set to go. VFIS had a safety inspection, and all seemed in order.
 - BAT1: Martinez stated the computer was down and would send at a later date. He also stated that Elgin and McDade VFD were being consolidated into ESDBAT1.
 - Austin-Travis County Emergency Medical Services System: None
 - Any Travis County Emergency Services District: None
7. Report on Travis County Fire Chief Meetings – They had their first in person meeting the past weekend, but no report is available at this time.

8. Consider, discuss and take appropriate action on obtaining an Auditor for FY22 – Commissioner Douglas made the motion to have Montemayor Britton Bender PC handle the FY22 audit and was seconded by Commissioner Johnson. The motion passed unanimously.
9. Consider, discuss and take appropriate action on a strategic plan for ESD13 - No action.
10. Consider, discuss and take appropriate action on contracting with someone to change burn ban signs – After discussion, the board decided to not change them. This can be revisited at a later date, if needed.
11. Update on meeting with ESD12 – No action.
12. Update on collection of sales tax – Commissioner Erickson will continue to monitor and report back to the board next month. Ms. Logan stated she would investigate how the deposits were set up and make sure they went into Wells Fargo main checking. She will report back to the board at the December meeting.
13. Consider, discuss, and take appropriate action regarding the following:
 - BAT1's Assessment & Strategic Plan – None
 - Status of Burn Ban and Signs – Burn ban is on.
 - Future agenda items – None
14. Other information requiring no action – None stated.
15. Date of next meeting – December 12, 2022 at 1:00 pm
16. Adjourn – There being no further business, Commissioner Erickson adjourned at 2:08 p.m.

Respectfully submitted,
Aaron Anderson, Secretary

By: 

M Logan, Business Manager