

Travis County Emergency Services District No. 13 Board of Commissioners

Monthly Meeting Minutes - July 10, 2023

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, July 10, 2023, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Johnson called meeting to order at 7:08 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson and Douglas. Emily Erickson, Travis Lundgren, Darren Mogonye, Randy Reyna, and Greg Coley were present.
2. Recognition of David Erickson's Service to ESD 13.
3. Recognition of Citizens: General and Agenda Comments. Greg Coley, Darren Mogoyne, Travis Lundgren, Randy Reyna
4. Review and take appropriate action on minutes of the June 5, 2023 regular meeting. Commissioner Douglas made the motion to approve the minutes, Commissioner Anderson seconded approval of the minutes. The motion passed unanimously.
5. Review Treasurer's Report and take appropriate action. Discussion of sales tax and interest on investments. Commissioner Douglas made the motion to approve the Treasurer's Report, Commissioner Anderson seconded. The motion passed unanimously.
6. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: Appraisal District (\$325.86), Administrative Assistant fees (\$1,080), church for use of space (\$510), and Gary Johnson reimbursement for David Erickson memorial gift (\$59.48). Commissioner Douglas made the motion to approve the payments, Commissioner Anderson seconded. The motion passed unanimously.
7. Consider, discuss, and take appropriate action on end-of-year accounting and reports to be submitted. Commissioners discussed preparation and reports for audit. Commissioner Douglas will look into this. Board plans to have everything done by the November meeting to submit to auditors.
8. Consider, discuss, and take appropriate action on recommendations for new commissioners for ESD13. The board will submit a letter in support of Travis Lundgren as a new commissioner.
9. Report from Service Providers:
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders
 - Randy gave report (see printed copy in packet)
 - Chris Botello hired as Fire Chief on July 10.
 - Discussion of human resources and vehicles.
 - Report from Austin-Travis County Emergency Medical Services System (see reports provided by Chuck Brotherton)
 - Report from any Travis County Emergency Services District
10. Report on Travis County Fire Chief Meetings. Nothing to discuss.
11. Consider, discuss, and take appropriate action on a strategic plan for ESD13. Nothing to discuss.
12. Update on meeting with ESD12. Nothing to discuss.

13. Consider, discuss and take appropriate action on contract with BAT1. Commissioners have read the contract individually. They will discuss it in an Executive Session at the end of the meeting.
14. Consider, discuss, and take appropriate action regarding the following items:
- BAT1's Assessment I Strategic Plan - They are hiring more staff and will need to look at available property in the next year. Construction around County Line Rd. and traffic in general was discussed including its effect on response times and during harvest season specifically. Discussion followed about Brixton, Elgin Elementary, a future subdivision, and potential land for a station.
 - Status of Burn Ban and Burn Ban Signs
 - Ban not in effect, the signs are closed and going to stay closed.
 - Future Agenda Items
 - Budget - need to discuss and approve at August meeting.
 - Presidency vacancy - need to appoint an interim president.
15. Discussion on Sales Tax. Tremendous amount of sales tax is being deposited. Commissioner Johnson will look into it.
16. Other information requiring no action.
Letter from the intern of Andy Brown's office. Commissioner Douglas will respond. It was noted that the by-laws need to be added to the ESD#13 website. Commissioners and visitors discussed the proposed concrete plant in New Sweden and activities taking place to protest against it.
17. Date of next meeting. August 7, 2023
18. Executive Session. Commissioner Johnson called an executive session at 8:30 pm.
- a. Commissioners discussed the BAT1 contract as well as payment dates and amounts. Effective date has changed to July 2023, to align with ESD#13's fiscal year instead of the calendar year.
 - b. Commissioners discussed potential new commissioners and agreed to recommend Travis Lundgren for one of the open spots.
19. Adjourn. There being no further business, Commissioner Johnson adjourned the meeting at 8:49 pm.

By: Emily Erickson for

Gary Johnson

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.