

Travis County Emergency Services District No. 13 Board of Commissioners

Monthly Meeting Minutes - May 8, 2023

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, May 8, 2023, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Johnson called meeting to order at 7:15 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson and Douglas. Not attending was Commissioner Erickson and Commissioner Kessler. Emily Erickson (ESD13 administrator), Travis Lundgren, and Darren Mogonye (ESD 1) were present.
2. Recognition of Citizens: General and Agenda Comments. No citizens made comments.
3. Review and take appropriate action on minutes of the April 3, 2023 regular meeting. Review and approval of the minutes was postponed until the next meeting.
4. Review and take appropriate action on the Treasurer's Report. Commissioner Johnson presented the Treasurer's Report. Commissioner Anderson made the motion to approve the Treasurer's Report, Commissioner Douglas seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: insurance renewal: \$2,168, website domain renewal: \$34.99 (Diane will pay it and be reimbursed), and Ricky Gray's web designer contract renewal: \$650. Commissioner Anderson made the motion to authorize, approve, and pay website contract; pay insurance renewal; and pay domain renewal, Commissioner Douglas seconded the motion. The motion passed unanimously.
6. Report from Service Providers.
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) Commissioner Darren Mogonye reported on staff changes including the chief's resignation in March, with Lieutenant Chris Botello serving as interim chief while the open position is posted. The admin person also resigned but agreed to stay part-time until the position is filled. A driver and two firefighters also left the team. There are nine paid positions, but they've only had six filled. They've had a poor response but number of volunteers is climbing. Their board now consists of Mogonye, Matt Benson, Tommy McCulloch, Larry Mosley, and Liston Crim. Their next meeting is the third Tuesday of the month, May 16 at 2:00 pm. There was discussion about the 2:00 pm timing and how that might be difficult for most volunteers to attend. In the past they have met at 6:30 pm.
 - Report from Austin-Travis County Emergency Medical Services System. Charles Brotherton submitted April reports via email. No information was submitted for ESD 13 by the contract service provider.
 - Report from any Travis County Emergency Services District - none
7. Report on Travis County Fire Chief Meetings. No report.
8. Consider, discuss, and take appropriate action on strategic plan for ESD13. Nothing to discuss.

9. Update on meeting with ESD12. No updates, there's been no meeting.

10. Consider, discuss, and take appropriate action on contract with BAT1. Commissioner Douglas reported that they met with Matt Benson and Amanda Sanchez in December, and that it is time to let our attorney look at our redline draft. Mogonye would like to move it forward so it doesn't have to stay as an agenda item in their meetings. Because it was automatically renewed, we understood that it renewed 10/1/22 with the new fiscal year for ESD 13. Two payments due - one in March, one in September. It was noted that the proposed contract price has increased from \$30,000 per year to \$50,000. This is one of many other changes. Commissioner Anderson said that we don't look to change providers.

11. Consider, discuss, and take appropriate action regarding the following items:

- BAT1's Assessment I Strategic Plan - This remains on the agenda so that ESD 13 can be updated with any changes they are working on. Mogonye has seen the strategic plan and noted that there will be more progress on this item once a new chief is hired.
- Status of Burn Ban and Burn Ban Signs - Burn ban not in effect, the signs are closed and going to stay closed.
- Future Agenda Items - None discussed.

12. Consider, discuss, and take appropriate action regarding admin staff position. Nothing to discuss.

13. Discussion on Sales Tax. - \$15,912 was sent to our account in April for sales tax. Erroneous sales tax receipts will probably be removed from the account.

14. Other information requiring no action. Brief discussion of legislative affairs with SAFE-D. Commissioner Douglas takes actions requested by SAFE-D via email.

15. Date of next meeting – Monday, June 5, 7:00 pm

16. Executive Session – none needed.

17. Adjourn. There being no further business, Commissioner Johnson adjourned at 8:01 pm.

Respectfully submitted,

Aaron Anderson, Secretary

By: Emily Erickson

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.