

# Travis County Emergency Services District No. 13 Board of Commissioners

## Meeting Minutes - October 2, 2023

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, October 2, 2023, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Johnson called meeting to order at 7:07 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson and Douglas. Emily Erickson, Travis Lundgren, and Chris Botello were in attendance.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review Minutes of the September 18, 2023 Ad Valorem and regular monthly meeting and take appropriate action. Commissioner Douglas made the motion to approve both sets of minutes, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Johnson presented the Treasurer's Report. Commissioner Douglas made the motion to approve the Treasurer's Report, Commissioner Anderson seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. None.
6. Consider, discuss, and take appropriate action on investment policy. Commissioner Douglas made the motion to renew the previous investment policy as is, Commissioner Anderson seconded the motion. The motion passed unanimously.
7. Consider, discuss, and take appropriate action on ESD13 board composition and administrator position. Emily to follow up with Travillion regarding Board recommendation.
8. Report from Service Providers:
  - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. Chris Botello gave a report and handed out printed reports for August and September. Liston Crim left their ESD board last week, and Rebekah Akins is the new administrative assistant. Discussed hiring and land for a new station to keep up with the accelerating development in the area.
  - Report from Austin-Travis County Emergency Medical Services System. None.
  - Report from any Travis County Emergency Services District. None.
9. Report on Travis County Fire Chief Meetings. None.
10. Consider, discuss, and take appropriate action on selecting an Auditor of Year Ending 2023. Commissioner Johnson presented the quote from the previous auditor of \$4,600. Commissioner Douglas made the motion to retain Montemayor Britton Bender PC for the audit. Commissioner Anderson seconded the motion. The motion passed unanimously.
11. Consider, discuss and take appropriate action on contract with BAT1. Already completed.
12. Consider, discuss, and take appropriate action regarding the following items:
  - BAT1's Assessment I Strategic Plan
  - Future Agenda Items
    - Reappointments
    - Begin preparing for report to Texas Division of Emergency Management
13. Other information requiring no action.
14. Date of next meeting. November 6, 2023
15. Executive Session. None.
16. Adjourn. There being no further business, Commissioner Johnson adjourned meeting at 8:11 pm.

By: Emily Erickson for Gary Johnson