

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - September 18, 2023

MEETING ON PROPOSED TAX RATE FOR TAX YEAR 2023

In compliance with Tax Code 26.05 and Chapter 551, Texas Government Code, the Travis County Emergency Services District No. 13 (ESD#13) held a public meeting at 7:00 p.m. at 17808 Lund Carlson Road (Bethlehem Lutheran Fellowship Hall), Elgin, Texas, to consider adopting a proposed tax rate for the tax year 2023. The proposed tax rate is \$0.10 per \$100 of taxable value. The proposed tax rate would not increase total taxes in Travis County Emergency Services District No. 13 as the proposed tax rate is less than the no new revenue rate of \$.11 per \$100 of taxable value. Notice of the meeting and proposed tax rate was published in the Elgin Courier on Sept. 6, 2023.

1. Call to order and establish a quorum. Commissioner Johnson called meeting to order at 7:05 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson and Douglas. Emily Erickson and Travis Lundgren were also present.
2. Recognition of citizens. None.
3. Discuss, review, and take action on Proposed Tax Rate for Tax Year 2023. Commissioner Douglas made the motion to approve the Proposed Tax Rate for Tax Year 2023, Commissioner Anderson seconded. The motion passed unanimously.
4. Adjourn. Commissioner Johnson adjourned the meeting at 7:10 pm.

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 13

Monthly Meeting Minutes - September 18, 2023

1. Call to Order. Commissioner Johnson called meeting to order at 7:10 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson and Douglas. Emily Erickson and Travis Lundgren were also present.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review Minutes of the August 7, 2023 regular monthly meeting and take appropriate action. Commissioner Anderson made the motion to approve the minutes, Commissioner Douglas seconded approval of the minutes. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the Treasurer's Report, Commissioner Douglas seconded. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. Elgin Courier (\$100, \$118), Appraisal District (\$325.84), Doug Young (\$300), Emily Erickson (\$1,080), and Leah Douglas (\$35). Commissioner Douglas made the motion to approve the payments, Commissioner Anderson seconded. The motion passed unanimously. BAT1 (March-September 2023, \$20,000, to complete our fiscal obligation for 2023). Commissioner Douglas made the

motion to approve the BAT1 payment, Commissioner Anderson seconded. The motion passed unanimously.

6. Consider, discuss, and take appropriate action on draft budget. Commissioner Anderson made the motion to adopt the proposed budget, Commissioner Douglas seconded. The motion passed unanimously.
7. Consider, discuss, and take appropriate action on investment policy. Tabled until next meeting.
8. Consider, discuss, and take appropriate action on ESD13 board composition and administrator position. Commissioners discussed these items.
9. Report from Service Providers: Commissioners discussed desired reports from BAT1.
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. None
 - Report from Austin-Travis County Emergency Medical Services System. None
 - Report from any Travis County Emergency Services District. None
10. Report on Travis County Fire Chief Meetings. None.
11. Consider, discuss, and take appropriate action on soliciting proposals for selecting an Auditor of Year Ending 2023. Commissioner Douglas will report back at a future meeting.
12. Consider, discuss and take appropriate action on contract with BAT1. Commissioners discussed the contract.
13. Consider, discuss, and take appropriate action regarding the following items:
 - BAT1's Assessment I Strategic Plan
 - Future Agenda Items
14. Other information requiring no action.
15. Date of next meeting. October 2, 2023
16. Executive Session. None.
17. Adjourn. There being no further business, Commissioner Johnson adjourned the meeting at 8:40 pm.

By: Emily Erickson for

Gary Johnson

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.