

Travis County Emergency Services District No. 13 Board of Commissioners

Monthly Meeting Minutes - August 7, 2023

1. Call to order and establish a quorum, The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, August 7, 2023, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Johnson called meeting to order at 7:10 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson and Douglas. Emily Erickson was also present.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review and take appropriate action on minutes of the July 10, 2023 regular meeting. Commissioner Douglas made the motion to approve the minutes, Commissioner Anderson seconded approval of the minutes. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Douglas made the motion to approve the Treasurer's Report, Commissioner Anderson seconded. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: SAFE-D bill (\$275) and lawyer (\$180). Commissioner Douglas made the motion to approve the payments, Commissioner Anderson seconded. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on draft budget. Commissioners discussed tax rates and draft budget. Final budget to be approved in September.
7. Consider, discuss, and take appropriate action on Ad Valorem publication. Commissioners discussed plans for publishing the notice and preparing for the September meeting. Emily will send the Small Taxing Unit Notice draft to Doug Young for approval, then to Elgin Courier for publication.
8. Consider, discuss, and take appropriate action on investment policy. No action taken.
9. Consider, discuss, and take appropriate action on ESD13 board composition. Commissioners discussed the need for an interim president. Commissioner Douglas made the motion for Gary Johnson to serve as interim president. Commissioner Anderson seconded. The motion passed unanimously. Gary Johnson abstained from voting. Commissioners also discussed potential recommendations for new ESD13 board members. It was noted that officer elections will take place in December.
10. Report from Service Providers. None.
11. Report on Travis County Fire Chief Meetings. None.
12. Consider, discuss and take appropriate action on contract with BAT1. Commissioners discussed the contract language. Commissioner Douglas reported that we are waiting for BAT1's attorney to contact our attorney.

13. Consider, discuss, and take appropriate action regarding the following items:
 - a. BAT1's Assessment I Strategic Plan - none
 - b. Future Agenda Items - budget, ad valorem order
14. Discussion on Sales Tax. None.
15. Other information requiring no action.
16. Date of next meeting. September 11, 2023
17. Executive Session. None.
18. Adjourn. There being no further business, Commissioner Johnson adjourned the meeting at 8:21 pm

By: Emily Erickson for
Gary Johnson

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.