

**Travis County Emergency Services District No. 13 Board of Commissioners**  
**Meeting Minutes - Jan. 8, 2024**

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, January 8, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Johnson called meeting to order at 7:05 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson, Douglas, and Lundgren. Emily Erickson and Chris Botello were in attendance.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the December 4, 2023 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the Treasurer's Report, Commissioner Douglas seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: Bethlehem Lutheran Church (\$510) and Appraisal District (\$351.34). Commissioner Lundgren made the motion to approve the payments, Commissioner Anderson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on ESD13 board composition and February officer elections. Emily reported that the Travis County Commissioners Court officially approved Travis Lundgren's appointment to the ESD13 board, and that the reappointments for Commissioners Douglas and Johnson were scheduled to take place in January.
7. Report from Service Providers:
  - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. Report given by Chris Botello. There were 300 calls (183 EMS and 117 Fire) in December with 7 of those calls in the ESD13 area, and the average response time was 6 minutes. BTCESD 1 currently has 8 full-time firefighters and authorization to hire 4 additional full-time firefighters. Engine 3 is currently out of service. Mark Wobus is the new assistant chief and will start on February 1. He was chief in Bastrop before and currently fire marshal in Hays County. His father was a volunteer. They are hiring more firefighters this month. Darren Mogonye, Damon Doss, Chris Botello, and maybe Mark Wobus will attend the SAFE-D conference in February.
  - Report from Austin-Travis County Emergency Medical Services System. None.
  - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. None.

9. Consider, discuss, and take appropriate action regarding the following items:
- BAT1's Assessment I Strategic Plan
  - Approve draft for publication of ESD#13 contact information in Elgin Courier. Commissioner Lundgren made the motion to approve the draft, Commissioner Douglas seconded the motion. The motion passed unanimously.
  - Special Purpose District Report due April 1. Commissioner Douglas will look at the report.
  - Future Agenda Items
    - Officer elections to take place during the February meeting. Emily to secure a notary to attend the meeting and to look up the form for officer elections and bring them to the meeting.
    - Commissioner Douglas plans to review the budget again.
10. Other information requiring no action. SAFE-D Convention coming up Feb. 22-24 in Irving. Commissioners and staff will be reimbursed for travel expenses. Early bird pricing ends on Feb. 2.
11. Date of next meeting. February 5, 2024
12. Executive Session. None.
13. Adjourn. There being no further business, Commissioner Johnson adjourned meeting at 7:45 pm.

By: Emily Erickson for

Gary Johnson

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THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.