

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - March 4, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, March 4, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:05 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson and Lundgren. Emily Erickson was in attendance.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the February 5, 2024 monthly meeting and take appropriate action. Commissioner Johnson made the motion to approve the minutes, Commissioner Lundgren seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Lundgren made the motion to approve the Treasurer's Report, Commissioner Johnson seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: North Bastrop County Fire Rescue (BTCESD1) (\$25,000), Travis Central Appraisal District (\$351.34), Emily Erickson (\$1,080), Gary Johnson for Safe-D Conference reimbursement (\$970.57), and Lisa del Gaudio (\$50). Commissioner Lundgren made the motion to approve the payments, Commissioner Johnson seconded the motion. The motion passed unanimously. Commissioners discussed transferring \$200,000 in funds to the CLASS investment account to get the account balance below the FDIC insurance level. Commissioner Lundgren made the motion to approve the payments, Commissioner Johnson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action regarding Wells Fargo account changes. Commissioners discussed updating the authorized signers for the Wells Fargo account. Cliff Kessler and David Erickson are to be removed, and Aron Anderson and Travis Lundgren are to be added. Commissioner Lundgren made the motion to approve changes to the authorized signers, Commissioner Johnson seconded the motion. The motion passed unanimously.
7. Report from Service Providers:
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. None.
 - Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. None.
9. Consider, discuss, and take appropriate action regarding the following items:
 - BAT1's Assessment I Strategic Plan
 - ESD13 board appointments. Commissioners discussed and will continue outreach to potential commissioners.
 - Website contract renewal. Commissioner Lundgren made the motion to renew the website contract with Ricky Gray, Commissioner Johnson seconded the motion. The motion passed unanimously.
 - Upcoming bills for website hosting and domain registration.

- Insurance coverage renewal coming up soon. VFIS. Commissioner Johnson made the motion that we continue to use VFIS of Texas for our liability insurance, Commissioner Lundgren seconded the motion. The motion passed unanimously.
- Audit for year ending 2023. No updates. Due June 1.
- Special Purpose District Report due April 1. This has been completed.
- Future Agenda Items
 - Updates to Texas Class account signers.

10. Other information requiring no action.

- Gary attended the Emergency Services Districts Commissioners Counsel meeting on Saturday, February 17.

11. Date of next meeting. April 1, 2024

12. Executive Session. None.

13. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 8:05 pm.

By: Emily Erickson for

Leah Douglas, President

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.