

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - April 1, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, March 4, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:11 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson and Anderson. Emily Erickson, Fire Chief Chris Botello, and Assistant Fire Chief Mark Wobus were in attendance.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the March 4, 2024 monthly meeting and take appropriate action. Commissioner Johnson made the motion to approve the minutes, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the Treasurer's Report, Commissioner Johnson seconded the motion. The motion passed unanimously. Commissioners discussed transferring \$300,000 in total in funds (including the \$200,000 approved during the March meeting) to the CLASS investment account. Commissioner Johnson made the motion to approve the transfer, Commissioner Anderson seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: Travis County Clerk (\$100) and Ricky Gray (\$650). Commissioner Anderson made the motion to approve the payments, Commissioner Johnson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action regarding Class account changes. Commissioners discussed updating the authorized signers for the Class account. David Erickson is to be removed, and Aron Anderson and Travis Lundgren are to be added. Commissioner Johnson made the motion to approve changes to the authorized signers, Commissioner Anderson seconded the motion. The motion passed unanimously.
7. Report from Service Providers:
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. Chris Botello gave a report for February and March and shared printed reports: new website is complete (www.nbcfr.com); reviewed EMS and Fire hiring and training; overdose situations will be monitored moving forward to collect data to see if it is a common occurrence in this area. Discussed the desire for a new property to eventually build a new fire station, the process for property usage, city MUD districts, and call volume. They met with new Assistant Chief of Travis County EMS, Wes Hopkins.
 - Apparatus Updates: Aim to replace 4 vehicles in the next year. Reviewed process for acquiring new HME Demo Pumper. First National of Elgin offered

a good rate. Should have the truck in 45 days. They might keep Engine 3 (it's a 2012 and one of Louisiana's first electric trucks). Discussed budget and Ford F-150 estimate. Discussed ESDs being charged for dispatches.

- Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. Mark Wobus shared the agenda from the March meeting of the Capitol Area Fire Chiefs Association. They meet every other month; next meeting is May 20. Topics included communications (Motorola radios), legislative report, Austin Energy smoke-detecting cameras (posted on water towers with a 5-mile range; two cameras to triangulate and a third camera to verify). IT teams are preparing for a change in the 911 vendor, set to occur in July.
 9. Consider, discuss, and take appropriate action regarding the following items:
 - BAT1's Assessment I Strategic Plan. Discussion of the need for a new strategic plan soon with updated information.
 - ESD13 board appointments. Commissioners discussed and will continue outreach to potential commissioners.
 - Audit for year ending 2023. Due June 1. Progress is being made.
 - Future Agenda Items
 - Insurance renewal payment.
 - Chris Botello and Mark Wobus presented Motorola quotes for handheld radios and asked for ESD #13 to contribute funds for the purchase of one radio for the new truck. Check would be written to BAT1 so they can buy it. Bastrop County's IT Dept. provides support for the equipment at cost.
 10. Other information requiring no action.
 11. Date of next meeting. May 6, 2024
 12. Executive Session. None.
 13. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 8:35 pm.

By: Emily Erickson for

Aron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.