

Travis County Emergency Services District No. 13 Board of Commissioners
Meeting Minutes - July 1, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, July 1, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:05 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson, Lundgren, and Anderson.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the June 3, 2024 monthly meeting and take appropriate action. Commissioner Anderson made the motion to approve the minutes, Commissioner Lundgren seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Lundgren made the motion to approve the treasurer's report, Commissioner Anderson seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: Commissioner Johnson made the motion to approve the payments Bethlehem (\$510), Emily reimbursements (\$175.37) and (\$75.78) , Commissioner Anderson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on Truth in Taxation reports to be submitted. Discussion took place about if ESD13 is someday absorbed and if the restricted budget items would remain restricted and protected. Commissioner Douglas will reach out to the attorney about this. We will submit both the Parcel Fee Rate and Anticipated Collection Rate letters via email in early July. It is noted that by August 7th or soon thereafter, we must post the No-New-Revenue tax rate, the Voter-Approval tax rate, and an explanation of how they were calculated to the ESD13 website and the Travis Taxes portal. We must adopt the 2024 tax rates no later than September 30th.
7. Consider, discuss, and take appropriate action on draft budget. Commissioner Douglas presented draft budget. Commissioners discussed how to present the budget to best represent how the month-to-month operations run, while planning for various scenarios in the future. Commissioner Douglas will make some edits to it that everyone is asked to review before the August meeting.
8. Report from Service Providers:
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. Chris Botello gave a report for June and shared a printed report. ESD #13 had 6 fire calls and 4 EMS calls. Patient care report. Preventative maintenance for truck. EV Technicians. Big issue was discovered on front steering tire and some issues with the brakes. Kudos to the team for discovering the issue that the mechanics company had missed. Considering whether they keep using the big trucks or move to smaller squad trucks which carry less water but maintenance is less expensive.

Majority of calls for EMS could be serviced with the smaller trucks. Will probably buy another one in the future. New paramedic hired. Working on the process for hiring a new lieutenant. Commissioners Workshop scheduled for Saturday, July 6. Training on heat, snake bites, wildfire, etc.

- Report from Austin-Travis County Emergency Medical Services System. None.

- Report from any Travis County Emergency Services District. None.

9. Report on Travis County Fire Chief Meetings. None.

10. Consider, discuss, and take appropriate action regarding the following items:

- NBCFR's Assessment I Strategic Plan.

- ESD13 board appointments. Commissioners and Emily will prepare a letter to Travis County Commissioners, recommending the appointment of Mike Akard to the ESD13 Board. Akard will prepare a letter as well. To be mailed immediately following the August meeting.

- Future Agenda Items. Approval of Ad Valorem notice (to publish in Elgin Courier - must be 10 days before September meeting)

11. Other information requiring no action.

12. Date of next meeting. August 5, 2024

13. Executive Session. None.

14. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 8:25 pm.

By: Emily Erickson for

Aron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.