

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - June 3, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, June 3, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:10 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson, Lundgren, and Anderson. Fire Chief Chris Botello was in attendance.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the May 6, 2024 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes, Commissioner Johnson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the Treasurer's Report, Commissioner Lundgren seconded the motion. The motion passed unanimously. Commissioner Lundgren made the motion to authorize Commissioner Johnson to move money to Texas Class as needed to keep the balance in the checking account at or around \$80,000. Commissioner Johnson seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. The following bills were presented for payment: Travis Central Appraisal District (\$351.34), Montemayor Britton (\$950), USPS (\$194), and Emily Erickson (\$1,080). Commissioner Johnson made the motion to approve the payments, Commissioner Anderson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on end-of-year accounting and reports to be submitted. Commissioner Douglas gave a report regarding these items, reporting that the audit was completed and had been submitted via email to the Travis County Commissioners office, and to Ricky Gray for posting on the website.
7. Consider, discuss, and take appropriate action on draft budget. No action at this time.
8. Report from Service Providers:
 - Report from BAT1 (Bastrop Travis County Emergency Services District #1) First Responders. Chris Botello gave a report for May and shared a printed report. ESD #13 had 5 fire calls and 11 EMS calls.
 - Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
9. Report on Travis County Fire Chief Meetings. None.
10. Consider, discuss, and take appropriate action regarding the following items:
 - NBCFR's Assessment I Strategic Plan.
 - ESD13 board appointments.
 - Future Agenda Items. Budget discussion. Truth in Taxation due in July.
11. Other information requiring no action.
12. Date of next meeting. July 1, 2024
13. Executive Session. None.
14. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 8:09 pm.

By: Emily Erickson for

Aron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.