

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - October 7, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, October 7, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Lundgren called meeting to order at 7:04 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson, Anderson, and Akard.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the September 9, 2024 monthly meeting and take appropriate action. Commissioner Johnson made the motion to approve the minutes, Commissioner Akard seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the treasurer's report, Commissioner Akard seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. None.
6. Consider, discuss, and take appropriate action on bank accounts, if needed. Commissioner Johnson made the motion to approve opening a checking account at Frontier Bank with all ESD#13 commissioners as signers, Leah Douglas, Travis Lundgren, Gary Johnson, Aron Anderson, and Mike Akard. Commissioner Akard seconded the motion. The motion passed unanimously.
7. Report from Service Providers:
 - Report from BAT1 First Responders. Total calls in September 281, for ESD#13 it was 3 fire and 5 EMS. Engine 1 (located in Elgin) and Engine 6 (located in McDade) are each handling about 50% of calls. Gave a personnel report including the recent increase from 12 to 17 full-time firefighters. New fire truck should be coming later this week. They were looking at land at Harvest Ridge for potential station location but it is not available anymore. Looking at 3 other potential spots that haven't committed yet. Once they settle on a spot, they have 5 years to build it. Requires coordination with city. Must also plan for future widening of 1100.
 - Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. They met in September and worked on some dispatch issues and training plans. There is large turnout for these meetings.
9. Consider, discuss and take appropriate action on soliciting proposals for selecting an Auditor of Year Ending 2024. Commissioner Anderson made the motion to approve the quote (estimated fee of \$4,850) from auditors Montemayor Britton & Bender for the 2024 audit. Commissioner Johnson seconded the motion. The motion passed unanimously.
10. Consider, discuss, and take appropriate action regarding the following items:
 - BAT's Assessment I Strategic Plan.
 - Future Agenda Items.

- o Workshop planning: Emily will send Nov. 16 date to commissioners to confirm. To take place in Elgin. More details to come from BAT1.
- o Reappointment of Aron Anderson.
- o Preparation for December report (population, etc.).

11. Other information requiring no action.

- a. Botello talked about an MOU that may require an extra fee for calls, \$27-37 per call, that we or BAT1 may start receiving a bill for. They are fixing the alert system in Travis County. A letter or contract may come in the mail so keep a lookout for that.
- b. Commissioner Johnson reported that ESD#13 will no longer be considered a small entity in the SAFE-D membership levels, because we now exceed \$250,000 taxable income. We will be at "level two" so the membership fee will increase to \$550 (from \$275). February 2025 SAFE-D conference will be held in Round Rock.
- c. Newly appointed Commissioner, Mike Akard needs to be informed about ESD#13 learning requirements and timelines. Certain items must be completed in his first 90 days including the Open Records & Ethics class, through the SAFE-D website.

12. Date of next meeting. November 4, 2024

13. Executive Session. None.

14. Adjourn. There being no further business, Commissioner Lundgren adjourned the meeting at 8:09 pm.

By: Emily Erickson for

Aron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.