

## Travis County Emergency Services District No. 13 Board of Commissioners

### Meeting Minutes - December 2, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, December 2, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:00 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson, Anderson, Akard, and Lundgren.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the November 4, 2024 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes as amended, Commissioner Johnson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the treasurer's report, Commissioner Akard seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. Commissioner Lundgren made the motion to approve the following payments: Travis Central Appraisal District quarterly fee (\$401.73) and Emily Erickson (\$1,550). Commissioner Johnson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on bank accounts, if needed. None.
7. Report from Service Providers:
  - Report from BAT1 First Responders. Mark Wobus shared and reviewed a printed report. Posted four firefighter positions and one driver position. Busy day and overnight on Wednesday (holiday). New fire truck is in final stages of preparation, expected later this week. Radios and computers have been installed. Will be ready for service within a few weeks. Reviewed some staffing and scheduling goals. Still seeking location for new station.
  - Discuss MOU that may require extra fees for calls. Need clarification from BAT1 team. Mike Simpson contacted Commissioner Douglas about a contract for equipment.
  - Report from Austin-Travis County Emergency Medical Services System. None.
  - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. Wobus reported that he learned about the new position of County Resource Coordinator (CDC, Gus Reyna, ESD#6, Lake Travis) who now manages communications across the ESDs, weekly reports, and critical mutual aid response resource requests.
9. Consider, discuss, and take appropriate action regarding the following items:
  - BAT's Assessment I Strategic Plan. They're starting to look at what the next five years will look like, knowing that the area population will be growing a lot during that time.
  - Paperwork for Commissioner Anderson's reappointment request. Emily to mail letter to Travis County.
  - Report to Texas Division of Emergency Management, due in December. Emily will submit it.

- Scheduled workshop for January 6, 2025 at 5:30 at the Elgin fire station. Emily will prepare agenda and post notice and agenda ahead of time.
  - Future Agenda Items.
    - BAT1 presented a request for review at January meeting for new Unication radio receivers that alert them to the calls.
      - Two complete units at \$763.40 per unit for booster, pager, and adapters.
      - Two voice-pagers at \$598.50 per unit.
10. Other information requiring no action. Reminder about SAFE-D Conference coming up in February.
11. Date of next meeting. January 6, 2025, to be held at the Elgin fire station at 111 N Avenue C, Elgin, TX 78621.
12. Executive Session. None.
13. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 8:44 pm.

By: Emily Erickson for

Aaron Anderson, Secretary

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THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.