

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - June 2, 2025

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, June 2, 2025, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:00 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson, Johnson, and Lundgren.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the May 5, 2025 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes as presented, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the treasurer's report, Commissioner Lundgren seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. Commissioner Lundgren made the motion to approve the following payment: Travis Central Appraisal District quarterly appraisal fees (\$401.73) and Emily Erickson (\$1,550). Commissioner Anderson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on bank accounts, if needed. None.
7. Report from Service Providers:
 - Report from BAT1 First Responders. Chief Botello shared a paper report and discussed the following: call breakdowns, average response times, recent hiring, training, maintenance, and community events. 289 total calls: 98 were fire and 191 were EMS. Eighteen were in ESD#13 (9-fire, 9-ems). Number of calls around 1704 has been high so it's timely that the new station is being prepared. Two personnel will be moving into the new station as soon as possible once the place is ready, with several vehicles including squad vehicle and tender. Close to meeting their hiring goals. Reviewed new printed incident reports.
 - Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings.
9. Consider, discuss, and take appropriate action regarding the following items:
 - BAT1's Assessment I Strategic Plan.
 - Future Agenda Items.
 - Draft budget for next fiscal year, to be approved in July
 - Tax Rate Survey (annual report) due in July
 - Audit discussion. Audit is complete.
10. Other information requiring no action.

11. Date of next meeting. Monday, July 7, 2025.
12. Executive Session. None.
13. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 7:46 pm.

By: Emily Erickson for

Aaron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.