

Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - March 3, 2025

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, March 3, 2025, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:08 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson, Anderson, and Lundgren.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the February 3, 2025 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes as presented, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the treasurer's report, Commissioner Lundgren seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. Commissioner Lundgren made the motion to approve the following payments: Travis Central Appraisal District (\$401.73), Montemayor Britton (\$3,187.50), BAT1 half of annual contract amount (\$25,000), Emily Erickson (\$1,550), and the following reimbursements from the SAFE-D Conference: Gary Johnson (\$42.70), Travis Lundgren (\$44.80), Leah Douglas (\$129.18), and Aaron Anderson (\$44.80). Commissioner Anderson seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on bank accounts, if needed. Frontier Bank account is fully established and new checks have been received.
7. Report from Service Providers:
 - Report from BAT1 First Responders. Chief Wobus shared a paper report and discussed the following: call breakdowns, average response times, recent and future hiring, training, maintenance, and community events. Increased volunteer crew by 8 individuals who are going through orientation now. Chief Reyna manages the four meetings/month for the volunteers. Meeting with station designers and architects as they actively look for property on the west side of Elgin. Adopting 2018 fire code soon, mostly for Bastrop County since Travis County already has code. Texas Commission on Fire Protection (TCFP) recently audited station on record keeping, cleaning, maintenance, compressors, etc.
 - Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. Chief Wobus shared information from the most recent meeting when they held officer elections. Next meeting will be March 17.
9. Consider, discuss, and take appropriate action regarding the following items:
 - BAT1's Assessment I Strategic Plan. BAT1 meets on third Thursdays of each month.
 - Future Agenda Items.
 - Special Purpose District Report due April 1.

- Audit discussion

10. Other information requiring no action.

11. Date of next meeting. Tuesday, April 8, 2025.

12. Executive Session. None.

13. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 7:59 pm.

By: Emily Erickson for

Aaron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.