

Travis County Emergency Services District No. 13 Board of Commissioners
Meeting Minutes - November 4, 2024

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, November 4, 2024, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called meeting to order at 7:01 pm and declared a quorum with the following ESD 13 Commissioners attending: Johnson, Anderson, and Lundgren.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the October 7, 2024 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes as amended, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Anderson made the motion to approve the treasurer's report, Commissioner Lundgren seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. Commissioner Anderson made the motion to approve the following payments: Commissioner Johnson for his bond (\$240) and Commissioner Douglas for SAFE-D registration for herself and Commissioner Anderson (\$295/person = \$590). Commissioner Lundgren seconded the motion. The motion passed unanimously.
6. Consider, discuss, and take appropriate action on bank accounts, if needed. Commissioners reviewed the required paperwork for the new bank account.
7. Report from Service Providers:
 - Report from BAT1 First Responders. Commissioners reviewed the report submitted by Chris Botello and Mark Wobus.
 - Report from Austin-Travis County Emergency Medical Services System. None.
 - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. None.
9. Consider, discuss and take appropriate action on soliciting proposals for selecting an Auditor of Year Ending 2024. The auditor has asked for materials from ESD#13 by December 1.
10. Consider, discuss, and take appropriate action regarding the following items:
 - BAT's Assessment I Strategic Plan.
 - Future Agenda Items.
 - Workshop planning: Emily to email Botello and Wobus for new date.
 - Reappointment of Aron Anderson: Emily and Commissioner Douglas to write letter that can be emailed and/or submitted by mail in December.
 - Preparation for December report. Emily will work on this.
 - Discussion about MOU that may require extra fees for calls. Need clarification from BAT1 team.

11. Other information requiring no action.
12. Date of next meeting. December 2, 2024
13. Executive Session. None.
14. Adjourn. There being no further business, Commissioner Douglas adjourned meeting at 8:09 pm.

By: Emily Erickson for

Aron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.