Travis County Emergency Services District No. 13 Board of Commissioners

Meeting Minutes - January 5, 2026

1. Call to order and establish a quorum. The Board of Commissioners of Travis County Emergency Services District No. 13 (ESD 13) met for their monthly meeting on Monday, January 5, 2026, at Bethlehem Lutheran Church Fellowship Hall, Lund, Texas. Commissioner Douglas called the meeting to order at 7:02 pm and declared a quorum with the following ESD 13 Commissioners attending: Anderson, Johnson, and Lundgren.
2. Recognition of Citizens; General and Agenda Comments. None.
3. Review minutes of the December 8, 2025 monthly meeting and take appropriate action. Commissioner Lundgren made the motion to approve the minutes as presented, Commissioner Anderson seconded the motion. The motion passed unanimously.
4. Review Treasurer's Report and take appropriate action. Commissioner Lundgren made the motion to approve the treasurer's report, Commissioner Anderson seconded the motion. The motion passed unanimously.
5. Consider, discuss, and take appropriate action regarding outstanding bills. Commissioner Anderson made the motion to approve the following payments: Montemayor Britton Bender PC ($1,237.50) and Bethlehem Lutheran Church ($510). Commissioner Lundgren seconded the motion. The motion passed unanimously.
6. Approve language for publication of ESD13's address in Elgin Courier. Commissioner Johnson made the motion to approve the language for publication of ESD13's address in Elgin Courier, Commissioner Lundgren seconded the motion. The motion passed unanimously.
7. Report from Service Providers:
    - Report from BAT1 First Responders. Chief Wobus presented a report that covered the following: call breakdowns, average response times, recent hiring and retirements, training, maintenance and repairs, and community events. 343 total calls: 166 were fire and 177 were EMS. Seventeen were in ESD#13 (9-fire, 8-EMS). Their board recently approved and put into place a system of permits and inspections for fireworks and food trucks.
    - Report from Austin-Travis County Emergency Medical Services System. None.
    - Report from any Travis County Emergency Services District. None.
8. Report on Travis County Fire Chief Meetings. Recent meeting included updates on the following: contacts, apparatus, and training in the new year.
9. Consider, discuss, and take appropriate action regarding the following items:
    - BAT1's Assessment I Strategic Plan for future development
    - Special called meeting for ESD 13 and BTCESD1 commissioners on January 15th at 6:30 pm at Station 1301 in Elgin regarding the topic of consolidation of both ESDs.
    - Future Agenda Items.
10. Other information requiring no action.
    - SAFE-D / Texas Division of Emergency Management Report

- Special Purpose District Report due on April 1
- 2026 SAFE-D Annual Conference scheduled for January 28-30
- Commissioner Douglas's and Johnson's reappointment requests

11. Date of next meeting. February 2, 2026
12. Executive Session. None.
13. Adjourn. There being no further business, Commissioner Douglas adjourned the meeting at 7:43 pm.

By: Emily Erickson for Aaron Anderson, Secretary

THE DISTRICT'S COMMISSIONERS MAY RETIRE INTO A CLOSED SESSION AT ANY TIME BETWEEN THE MEETING'S OPENING AND ADJOURNMENT FOR THE PURPOSE OF CONSULTING WITH LEGAL COUNSEL PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE ON ANY MATTER INCLUDED ON THE AGENDA. ANY ACTION, IF ANY, RESULTING FROM SUCH CONSULTATION WILL BE TAKEN IN OPEN SESSION.